

WORLD CLIMATE SCHOOL COMMUNITY (WCS) USER GUIDE

(This will also be accessible on the website)

The intentions behind this website are:

- To be a **meeting place for all active participants** in WORLD CLIMATE SCHOOL´ s global “Teach the Teachers” project.
- To be a **meeting place for national groups** of “WORLD CLIMATE SCHOOL”.
- To be a source of **inspiration and ongoing motivation** for all of us.
- To be a place for all of us to **share teaching material, ideas and pedagogic tools and approaches.**
- To be a **forum for discussion** of topics important for our work.
- To be a **learning hub** for all of us:
 - **Now** by supplying links to important **online learning resources**, including other climate education programs. This can be found under the menu item: “WCS Learning Resources”.
 - **Later** also by also housing **our own WORLD CLIMATE SCHOOL online education program** in a video based format. The software used here includes a very well functioning e-course creation plugin. However, to avoid confusion, since we have not created any courses yet, it is currently deactivated.

I hope that you as community members will become very **active, creative, developing the sense of belonging** which can only be achieved through an active, interactive membership.

I also hope that we all over time develop a **feeling of OWNERSHIP regarding WORLD CLIMATE SCHOOL**. Even if I am the founder and thereby threw out the first snowball. **Together we will create the avalanche. WORLD CLIMATE SCHOOL is NOT my project alone. It is OURS!!!** We are all co-creators of this, and we participate with our minds, souls, spirits and actions, doing all we can to contribute to creating a better world.

Here Is a short intro to how you can get started:

About access to our community:

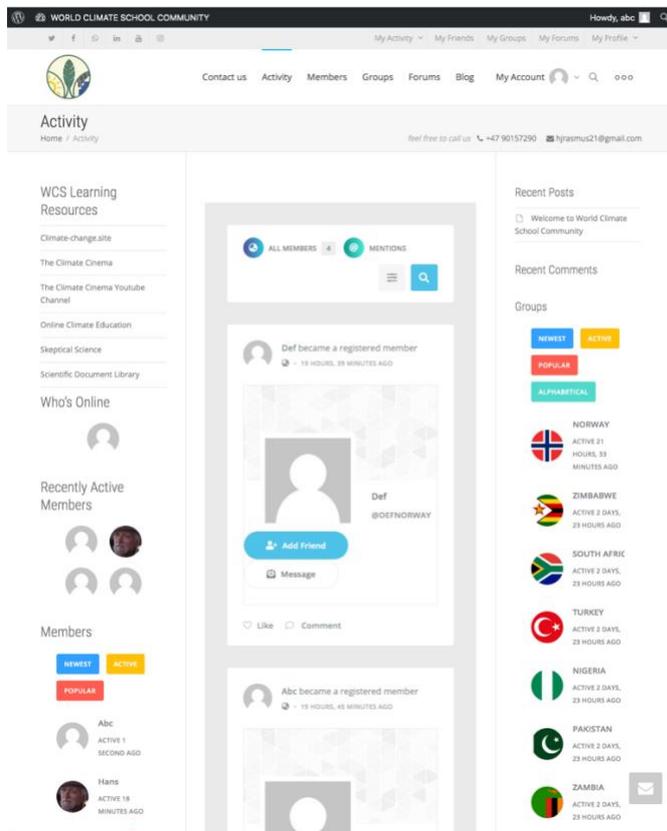
- The website can be **seen by everyone**, but **only logged in members** can start communicating. If you have received an email with username and password, you are already a member.
- **Everyone can register as new members**, but in order to only have SERIOUS participants in the WCS community, **new members will have to be approved by WCS admin** (p.t. meaning: me). And they will only be approved if I know about them. Therefore, if you know someone you want to add to our community: **Send me an email about it at hjrasmus21@gmail.com**

NOTE: If you have been visiting the site before: Please clear your browsers cache in order to load the most recent version of the site. Most browsers keep old versions of pages locally, and in order to view changes you need to download latest updates. Therefore, in order to see changes in the layout of the website, you may have to do this regularly!

Here is an article about how to do that:

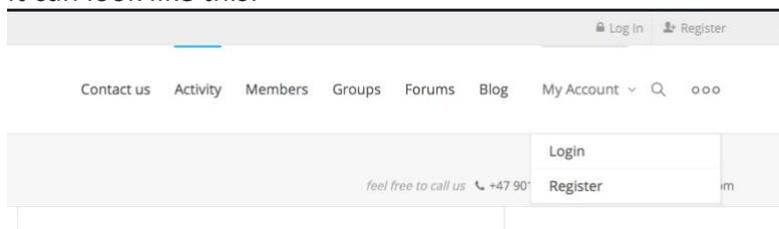
- On a Windows computer: <https://clear-my-cache.com/en/windows.html> .
- On Mac: <https://clear-my-cache.com/en/apple-mac-os.html>
- On Android phone: <https://support.google.com/accounts/answer/32050?co=GENIE.Platform%3DAndroid&hl=en>
- On Iphone and Ipad: <https://www.macworld.co.uk/how-to/iphone/clear-cache-iphone-3609079/>

This is the frontpage of the website. On top right you find “My Account”

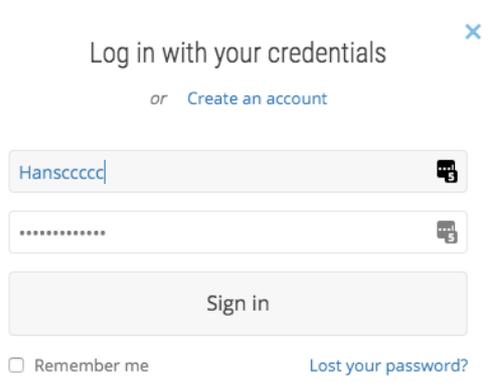


When you click it, you get a login option:

It can look like this:

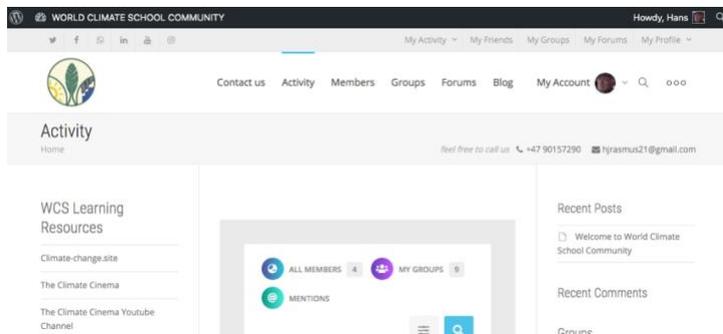


Or like this, depending on which of the login menu items you are using:

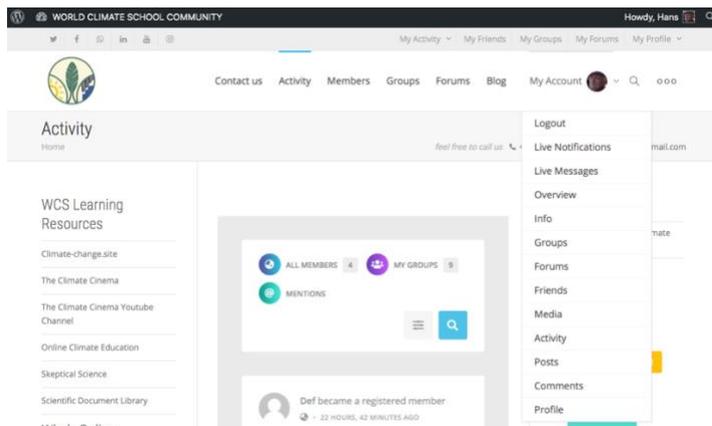


Use the username and password you received.

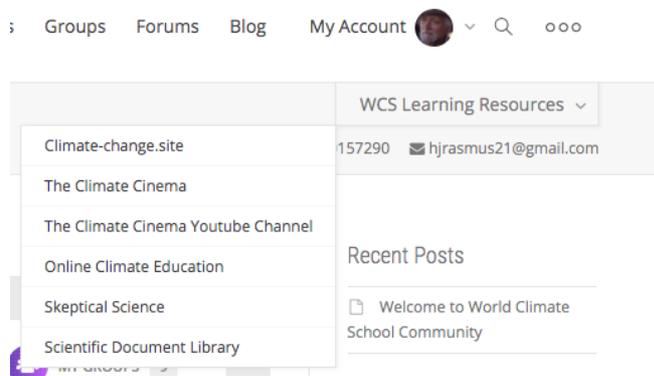
After logging in the menus will look somewhat like this:



And this is what happens when you click “My Account”



Depending on the size of the screen, you may see the text “WCS learning resources” in the menu. If not, it hides under the three little circles in the top right corner:



Now the next step is to finalize your personal profile:

Go to: My Account > Profile.

It opens up with your basic info:

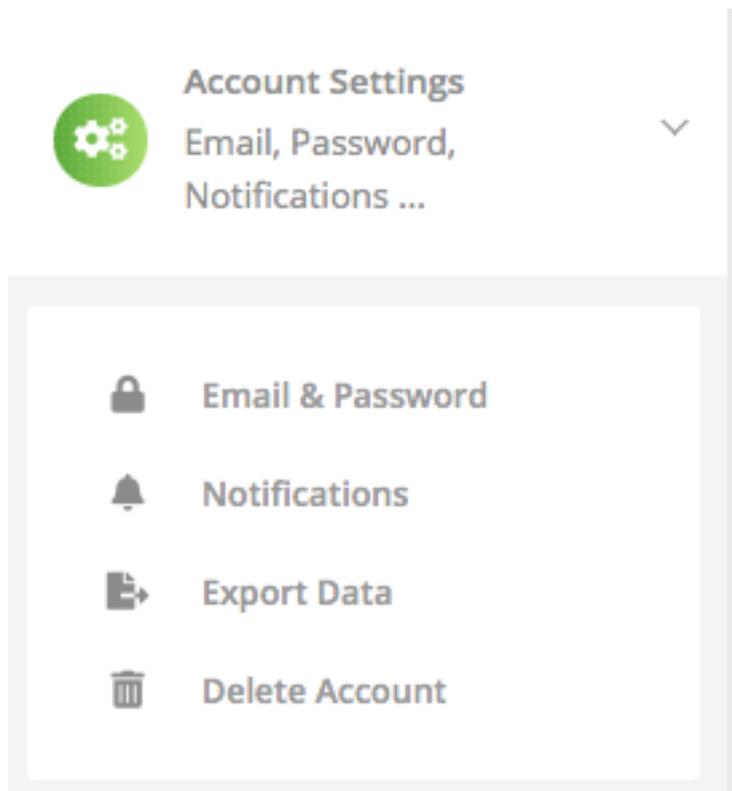
The screenshot shows the 'World Climate School Community' website. The user is logged in as 'Howdy, abc'. The navigation menu includes 'My Activity', 'My Friends', 'My Groups', 'My Forums', and 'My Profile'. The main navigation bar has 'Contact us', 'Activity', 'Members', 'Groups', 'Forums', 'Blog', and 'My Account'. The profile settings page is titled 'Base' and has a 'Save Changes' button. The 'Name' field is required and contains 'abc'. The 'Country' field is required and contains 'Norway'. Both fields have a visibility dropdown set to 'Everyone'. There are 'Save Changes' buttons at the bottom of the form and a 'CHANGE' button for the visibility settings. The footer of the page says 'Designed & Developed By KAINELABS.COM'.

If you have sent me a photograph of yourself, you will probably find it there. Otherwise it will arrive one of the very next days.

In order to complete your profile:

Fill in with your username and your country if it is not there already

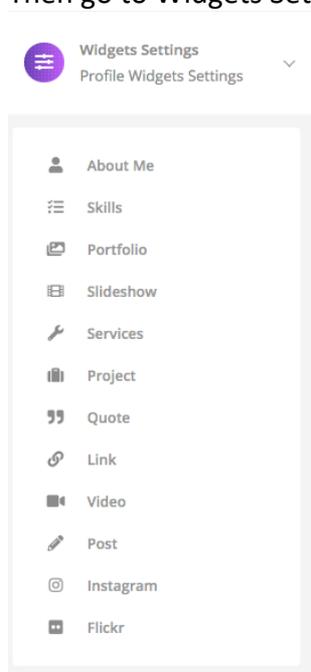
Next, click account settings



Click Email & Password

There you can change the password you received from us.

Then go to Widgets Settings:



There you can add all kinds of information about yourself to be shown on your account.

IMPORTANT: PLEASE REMEMBER TO JOIN YOUR NATIONAL GROUP:

You do that by clicking GROUPS in the main menu – between Members and Forums – and click the blue button under your national group.

The screenshot displays a web interface for a community platform. At the top, there is a navigation bar with links for 'My Activity', 'My Friends', 'My Groups', 'My Forums', and 'My Profile'. Below this is a main menu with 'Groups' highlighted. A search bar and a 'Create A Group' button are also visible. The main content area shows a grid of nine group cards. Each card features a background image, a circular icon with a national flag, the group name, and its type (Public or Private). A blue button at the bottom of each card allows users to 'Join Group' or 'Request Membership'. The groups shown are Norway, Zimbabwe, South Africa, Turkey, Nigeria, Pakistan, Zambia, Uganda, and WCS Management. At the bottom left, it says 'Viewing 1 - 9 Of 9 Groups'.

Enjoy!